

COMMUNITY SERVICES VOLUNTEER APPLICATION

Date: _____

Name (Last) _____ First _____ (MI) _____

Address _____

City _____ State _____ Zip _____

Home Phone () _____ Work Phone () _____

Driver's License No: _____ Social Security Number _____

Emergency Contact Name _____ Phone Number _____ Relationship _____

Name of current employer or school _____

Circle the highest grade of school you have completed 1 2 3 4 5 6 7 8 9 10 11 12 or more.

Special Training/Licenses _____

Date of Birth: Month _____ Day _____ Year _____

Fluent language (other than English) _____

Volunteer Experience & Availability

Date: _____ Organization _____

Responsibilities: _____

Hours per week available _____ Preferred Day(s) _____ Preferred Hours _____

Availability & Assignment Request

Time Available: Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

Skills & Areas of Interest:

Receptionist _____ Deliver homebound meals _____ Rummage Sales _____ Fund Raising _____ Web
Design _____ Food Pantry _____ Maintenance _____ Clerical _____ Call-A-Day _____ Senior Center _____
Data Entry _____ Crafts _____ Speaker _____ Board Member _____ Committee Member _____

Skills I have to share: _____

Related Work Experience

Work Experience:

Employer	Position	Dates: From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Previous Volunteer Experience:

Agency	City/State	Type of Service	Dates From	To
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Do you currently hold any special certificates, licenses or, registration CPR First Aid, etc.)? Please list:

References

Please provide two academic, professional, or volunteer references not related to you:

1. Name: _____ Relationship/Occupation: _____

Address _____

Day Phone: _____ Evening Phone: _____

2. Name: _____ Relationship/Occupation: _____

Address _____

Day Phone: _____ Evening Phone: _____

Have you ever been convicted of a felony or misdemeanor (not including traffic citations)? Yes No

If "yes", Please explain. A "yes" answer to this question is not an automatic bar to acceptance into the program.

I hereby give Community Services of Starke County (CSSC) the permission to request and obtain data pertinent to my volunteering at CSSC from the above individuals. I also release from all liability or responsibility all persons and institutions supplying information. I certify that all statements made in this application are true and Correct to the best of my knowledge and I agree and understand that if I am accepted CSSC any false statements may result in my dismissal from the program.

As a volunteer for Community Services of Starke County, I agree to:

- Observe the policies and procedures of the agency.
- Participate in initial volunteer training as well as added trainings.
- Notify immediate supervisor when sick and unable to work.
- Perform duties as outlined in my job description.
- Dress in attire suitable to the assigned tasks.
- Give my supervisor adequate notice before terminating my volunteer commitment.

I, the undersigned do hereby agree to allow the individual named herein to participate in CSSC's volunteer program and I further agree to indemnify and hold Community Services of Starke County, its employees and contractors, harmless from and against any injury which may be suffered by the aforementioned individual arising out of or in any way connected with his/her participation in this program. I also agree to grant full permission to CSSC to use my name and any photographs, videos, motion pictures or recordings for any publicity and promotion purposes without obligation or liability to me.

I hereby certify that all statements made in this application are true. I acknowledge that any false statement or misrepresentation on this application will be cause for refusal of placement or immediate dismissal at any time during the period of my placement. I understand that I am-working at all times on a voluntary basis without compensation and not as a paid employee, and that this agreement can be canceled at any time by either myself or Community Services of Starke County.

Volunteer's Signature _____ **Date** _____